

Maine Through Year Assessment: Reset Process



Resets erase all student progress and generate a new test ticket.

All reset requests for the Winter 2025 administration **MUST** be submitted by **4:00 PM on February 7, 2025**. Any requests submitted after that time cannot be approved.

Start

Do you answer **YES** to any of the following questions?

- Did the student take the assessment with the **wrong test ticket** (i.e., logged in as a different student)?
- Was the student administered an assessment for the **wrong grade level**?
- Was the session administered **without the proper accommodations** (including text-to-speech) **per the IEP or 504 plan**?
- Was the session administered **with an accommodation not documented** in an IEP or 504 plan?
- Was the student's performance affected during the assessment due to **illness**?
- Was the **Student's Test Engagement Low**, per the Dynamic Student Report in Acacia?
- Did the student receive **no RIT score** after 72 hours of assessing, due to a high standard error of measurement?
- Did the student's **RIT score decrease by 20 or more points** since the most recent administration of the Through Year Assessment?

YES

NO

The student's assessment can be reset.

Complete the [Reset Request Form](#).

Please note that all resets require Maine DOE approval. Once you have submitted the form, Maine DOE will be notified of your request.

The student's assessment cannot be reset.

If you have any questions, contact Krista Averill, Assessment Coordinator, at Krista.Averill@maine.gov or (207) 215-6528.